



**PROCEEDINGS OF  
THE OFFG ADDITIONAL DIRECTOR GENERAL NCC,  
NCC DIRECTORATE (K&L), STATE WING, THIRUVANANTHAPURAM  
(Present: Brig A Ragesh)**

NCC Dept- Est – Promotion of Clerks to Senior Clerks – Modified and fresh - Orders issued.

No. 528/A3-Est/2025/NCC Thiruvananthapuram Dated 02 Sep 2025

- Ref:
1. GO (P) No 27/2021/Fin dated 10.02.2021.
  2. This Directorate Proceedings No.1890/A3-Est/2021/NCC dated .08 Jul 2022
  3. GO (MS) No.20/2023/P&ARD dated 21.10.2023.
  4. This Directorate letter No NCC/48/2022-A3 dated 04.03.2024.
  5. This Directorate Proceedings No.1398/A2-Est/2023/NCC dated 17 Apr 2024
  6. GO (P) No 49/2024/Fin dated 25.06.2024
  7. This Directorate Proceedings No NCC/48/2022-A3 dated 27.09.2024
  8. This Directorate Proceedings No NCC/48/2022-A3 dated 15.01.2025
  9. This Directorate Proceedings No 528/A3-Est/2025/NCC dated 03.02.2025
  10. Final seniority list of clerks Modified Proceedings No.0297/A2-Est/2023/NCC dated 07 Apr 2025.
  11. This Directorate Proceedings No.7645/A6-Est/2012/NCC dated 30 Apr 2025

**ORDER**

1. As per the proceedings cited 2nd above, Sri Randhir Andrews (PEN: 832738) was promoted as Senior Clerk with effect from 30.04.2020. On verification, an anomaly in the promotion date was noticed. It has been observed that the incumbent had not passed the mandatory departmental test (Account Test – Lower/Higher) nor had attained the age of 45 years as on 30.04.2020, the date on which promotion was originally granted. Hence, the promotion date is required to be revised. The employee attained the age of 45 years on 15.07.2020, and as per the relevant rules, he is exempted from passing the mandatory departmental test. He thus became eligible for promotion as Senior Clerk only with effect from 15.07.2020, against the vacancy that arose due to the retirement of Sri. Madhusoodanan Nair , Senior Clerk on 31.05.2020.

2. Government vide GO read as 3<sup>rd</sup> paper above has ordered that in view of the non-conduct of departmental examinations in the context of covid-19 period, those who had applied for departmental examination in January 2020 and Jan 2021 but could not qualify due to non-conduct of the examination and had cleared the Dept test in the next examination may be promoted from the date of promotion of their juniors, if otherwise qualified by relaxing, Rule 28 b (iA), 28 (bb) of KS & SSR Part –II granting only notional financial benefits for the period. Accordingly, applications were invited on the subject matter vide ref cited 4<sup>th</sup> above, one such application with connected documents was received from Sri Riyas PA, Senior Clerk of 21 (K) Bn NCC. On verification, it was found that he had applied for the MOP examination in January 2020 but due to non-conduct, he again applied in July 2020 and qualified in the same month. However, he had not applied for the ATL/ATH and hence was not eligible for that relaxation. Therefore, he was eligible for promotion only on attaining the age of 45 years (test exemption). The request was considered and accordingly wef the promotion order issued vide proceedings ibid 2<sup>nd</sup> above is requires modification.



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3. In order to revise the promotion date of the above mentioned Clerks, the Serial No.28 to 57 in the promotion Proceedings read as 2<sup>nd</sup> above are revised and modified as follows:-

Sl. No	Name, Designation & Unit	Date of promotion as per pervious proceedings	Modified date of Promotion wef	Occurrence of vacancy	Remarks
28	PEN-832738 Sri.Satheesh Chandran KV, Clerk, GP HQ KTYM	27.04.2020	27.04.2020	Sri Nazar A, Senior Clerk Promoted as HC on 14.08.2019	
29	PEN-385471 Sri Raghunathan K Clerk, 30(K) Bn NCC	11.04.2020	11.04.2020	Sri Anil Kumar KP, Senior Clerk Promoted as HC on 21.08..2019	
30	PEN-385017 Sri Pradeep Kumar S Clerk, 2(K) Bn NCC	15.05.2020	15.05.2020	Sri.Chacko Antony, Senior Clerk promoted as HC on 29.08.2019	
31	PEN-760524 Sri Biju S, Clerk, NCC Dte	18.05.2020	18.05.2020	Sri Jayaprakash G, Senior Clerk promoted as HC on 04.10.2019	
32	PEN-834257 Sri.Haridasan E, Clerk 28(K) Bn NCC	25.05.2020	25.05.2020	Sri.Chandramohan C, Senior Clerk, retired on 31.12.2019	
33	PEN-755906 Sri.Shibiraj KP, Clerk 28(K) Bn NCC	04.06.2020	04.06.2020	Sri.Sakaria KM, Senior Clerk retired on 31.12.2019	
34	PEN-834052 Sri.Sabu Varghese, Clerk, NCC Dte	19.05.2020	19.05.2020	Sri.Sunil Kumar SS, Senior Clerk promoted as HC on 01.01.2020	
35	PEN-833779 Sri.Sulil Binu M, Clerk, 33(K) Bn NCC	17.05.2020	17.05.2020	Sri.Stalin S, Senior Clerk promoted as HC on 22.01.2020	
36	PEN-818282 Sri Sojan P John, Clerk, 33(K) Bn NCC	22.05.2020	22.05.2020	Sri Anil Kumar P, Senior Clerk promted as HC on 17.03.2020	
37	PEN-833786 Sri.Bose KK, Clerk, 33(K) Bn NCC	17.05.2020	17.05.2020	Sri.Baiju PS, Senior Clerk retired on 31.03.2020	



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Sl. No	Name, Designation & Unit	Date of promotion as per pervious proceedings	Modified date of Promotion wef	Occurrence of vacancy	Remarks
38	PEN-759046 Sri.Saji AM, Clerk 31(K) Bn NCC	12.06.2020	12.06.2020	Sri.Gopakumar CS, Senior Clerk retired on 30.04.2020	
39	PEN-836138 Sri. Jaya Kumar VA, Clerk, 21(K) Bn NCC	21.06.2020	21.06.2020	Sri Ayyappan PP, Sr. Clerk retired on 31.05.2020	
40	PEN-835678 Sri. Suresh KV, Clerk, 3(K) Air Sqn	18.06.2020	18.06.2020	Sri.Asokan K, Sr. Clerk retired on 31.05.2020	
41	PEN-751842 Sri. Nelson OP, Clerk, 24(K) Bn NCC	18.06.2020	18.06.2020	Sri.Haridas VK, Sr. Clerk retired on 31.05.2020	
42	PEN-836554 Sri.Jeejo PK, Clerk 23(K) Bn NCC	23.06.2020	23.06.2020	Sri.Harilal SK Sr. Clerk retired on 31.05.2020	
43	PEN-838645 Sri. Madhu VV, Clerk 23(K) Bn NCC	22.06.2020	22.06.2020	Sri.Anilal DR, Sr. Clerk retired on 31.05.2020	
44	PEN-759449 Sri.Joshi ML, Clerk 23(K) Bn NCC	27.06.2020	27.06.2020	Sri. Rajagopal P, Sr. Clerk retired on 31.05.2020	
45	PEN-837568 Sri.Nisamuddeen TA, Clerk 7(K) Girls Bn NCC	05.07.2020	05.07.2020	Sri. Narayanan Kutty CS, Sr. Clerk retired on 31.05.2020	
46	PEN-384377 Sri.Eldho PU, Clerk, 18(K) Bn NCC	14.06.2020	14.06.2020	Sri.Muralidharan DB, Sr. Clerk retired on 31.05.2020	
47	PEN-837746 Sri.Mohan Kumar KS, Clerk 21(K) Bn	09.07.2020	09.07.2020	Sri.Rajachandran Nair KJ, Sr. Clerk retired on 31.05.2020	
48	PEN-832738 Sri Randhir Andrews, Clerk, 5(K) NU NCC	30.04.2020	15.07.2020	Sri.Madhusoodanan Nair, Sr. Clerk retired on 31.05.2020	Attained 45 Years on 15.07.2020
49	PEN-674768 Sri.Padmarajan K, Clerk GP HQ, KLM	19.07.2020	19.07.2020	Sri. Ajayakumar AP, Sr. Clerk retired on 31.05.2020	
50	PEN-674768 Sri. Shibu VM, Clerk 3(K) Naval NU NCC	12.07.2020	12.07.2020	Smt Lisha, Senior Clerk reverted as Clerk wef 02.07.2020	
51	PEN-751890 Sri.Riyas PA, Clerk 22 (K) Bn NCC	01.04.2021	05.08.2020	Sri.Muralidharan T, Sr. Clerk promoted as HC on 27.07.2020	Attained 45 Years on 05.08.2020



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S. No	Name, Designation & Unit	Date of promotion as per pervious proceedings	Modified date of Promotion wef	Occurrence of vacancy	Remarks
52	PEN-809269 Sri.Sudheesh S, Clerk 3 (K) Girls Bn NCC	10.08.2020	10.08.2020	Sri.Shaji K, Sr. Clerk promoted as JS on 29.07.2020	
53	PEN-839412 Sri.Monikantan Achary RT, Clerk 3(K) Naval Unit NCC	29.07.2020	29.07.2020	Sri. Rajesh VS, Sr. Clerk promoted as HC on 29.07.2020	
54	PEN-868942 Sri.Ilyas A, Clerk 3 (K) Girls Bn NCC	29.07.2020	04.08.2020	Sri.Kabeerudeen KS, Sr. Clerk promoted as HC on 04.08.2020	
55	PEN-772971 Sri.Sreekumar N, Clerk , 7(K) Bn NCC	04.08.2020	22.09.2020	Sri. Muhammed Musthafa, Sr. Clerk promoted as HC on 22.09.2020	
56	PEN-838983 Sri.Vidhyadharan Pillai Clerk NCC Gp HQ, Kollam	22.09.2020	08.02.2021	Sri.Bhupesh AG, Sr.Clerk promoted as HC on 08.02.2021	
57	PEN 832553 Sri Biju K, Clerk 10(K) Bn NCC	08.02.2021	31.03.2021	Sri.Sibikuttan TF, Sr. Clerk retired on 31.03.2021	

4. Government, vide G.O.(P) No.152/2020/Fin dated 05.11.2020, had implemented certain economic measures in view of the COVID-19 pandemic, wherein vacancy arising due to Leave Without Allowance (LWA) availed by officers were not to be filled by promotion. Subsequently, as per Government Order cited as reference 6th, the aforementioned restriction was relaxed, permitting such vacancies to be filled by promotion, provided the incumbent on LWA had completed a minimum of three months. In accordance with the above, it is observed that, Sri. Suresh Kumar P.S., Senior Clerk, NCC Directorate, and Sri. Thomas P.T, Senior Clerk, 17(K) Battalion NCC, had completed more than three months of LWA as on the date of the Government Order. Therefore, taking into account the vacancies as on the date of the said Governmet Order and proceedings cited as the 10<sup>th</sup> and 11<sup>th</sup> papers, a revision and modification to the extent stated above is made:-



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S. No	Name, Designation & Unit	Date of promotion as per pervious proceedings	Modified date of Promotion wef	Occurrence of vacancy	Remarks
01	PEN-895688 Sri Harikumar A R NCC GP HQ, Kottayam	03.07.2024	25.06.2024	Sri. Suresh Kumar PS, Sr.Clerk Entered on LWA over the period of three months wef 25.06.2024	
02	PEN-897876 Sri.Bhavadasan KV 28 (K) Bn NCC	03.07.2024	25.06.2024	Sri.Thomas PT, Sr.Clerk entered on LWA over the period of three months wef 25.06.2024	
03	PEN-898475 Sri.Siavudeen V S 29 (K) Bn NCC	04.07.2024	03.07.2024	Sri. Vivek V , Sr.Clerk Promoted as JS on 03/07/2024	
04	PEN-384497 Sri Bright K 7(K) Bn NCC	04.07.2024	03.07.2024	Sri. Anilkumar V , Sr.Clerk Promoted as HC on 03/07/2024	
05	PEN-900990 Sri Sivasuthan. S 11(K) Bn NCC	05.07.2024	04.07.2024	Smt. Gayathri S , Sr.Clerk Promoted as JS on 04/07/2024	
06	PEN-900977 Sri.Sajan Chakkulathil 9 (K) Girls Bn NCC	05.07.2024	04.07.2024	Sri. Moncy Alex John, Sr.Clerk Promoted as JS on 04/07/2024	
07	PEN-903905 Sri.Manoj Babu 16 (K) Bn NCC	08.07.2024	05.07.2024	Sri. Sulfikar Ali Bhuto, Sr.Clerk Promoted as JS on 05/07/2024	
08	PEN-903324 Sri Nizar A 3 (K) Girls Bn NCC	08.07.2024	05.07.2024	Sri. Anukumar K , Sr.Clerk Promoted as JS on 05/07/2024	
09	PEN-816193 Sri. Moni K M 7 (K) NU NCC	19.07.2024	08.07.2024	Sri. Jerry Fernandez , Sr.Clerk Promoted as JS on 08/07/2024	
10	PEN-823603 Sri. Raju G 15 (K) Bn NCC	22.07.2024	08.07.2024	Sri.Thulaseedharan.M, Sr.Clerk Promoted as JS on 08/07/2024	
11	PEN-907549 Sri.Vinodhan K K 31(K) Bn NCC	25.07.2024	19.07.2024	Sri. Vinod KS, Sr. Clerk Promoted as JS on 19/07/2024	
12	PEN-908900 Sri. Jayakumar M GP HQ, Kottayam	01.08.2024	22.07.2024	Sri. Manoj Kumar KS, Sr. Clerk Promoted as HC on 22/07/2024	
13	PEN-910453 Sri. Rony Mathew 1(K) NU NCC, Akkulam	21.08.2024	25.07.2024	Sri. Sudheer Raj, Sr. Clerk Promoted as JS on 25/07/2024	



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S. No	Name, Designation & Unit	Date of promotion as per pervious proceedings	Modified date of Promotion wef	Occurrence of vacancy	Remarks
14	PEN-910761 Sri.Sundara Sing B 9(K) Bn NCC, Kottarakkara	21/10/2024	01.08.2024	Sri. Johny P, Sr. Clerk Promoted as HC on 01/08/2024.	
15	PEN-910760 Sri Rajeev M 9(K) Bn NCC, Kottarakkara	01/12/2024	21.08.2024	Sri. Sanal Kumar B Sr.Clerk Promoted as HC on 21.08.2024	
16	PEN-911868 Sri.Shajith V 3(K) Girls Bn NCC	18/12/2024	21.10.2024	Sri Gopakumar G, Sr. Clerk deceased on 20/10/204(AN)	

5. The category in respect of Sri. Saiyyed S (PEN- 851183) Senior Grade Typist was changed from SGT to Senior Clerk against the vacancy of Sri. Vincent KJ, Senior Clerk, 22(K) Bn NCC, Eloor who retired on 28.02.2024 vide this Dte proceedings read as the 11<sup>th</sup> above. Further, consequent to the grant of promotion against the LWA vacancies of two Senior Clerks as per the Government Order referred above, the seniority position of Miss Vandhana.C also requires revision. Accordingly, she shall be placed along with the promotion orders issued herein.

6. In addition to the above, the following senior most Clerks of this department are promoted as Senior Clerks in the scale of pay of Rs. 35600-75400/- against the vacancies that arose, with effect from the dates shown against their names :-

Sl. No	Sl. No in the Clerk Seniority list as on 17 Apr 2024	Name, PEN & Unit	Promotion wef	Occurrence of vacancy	Remarks
01	54	PEN 913542 Sri. Shibu D, Clerk, 3 (K) NU NCC	01.12.2024	Sri.David Nelson OP, Sr.Clerk retired on 30.11.2024	50 Years test exemption
02	55	PEN 916938, Sri. Prasanth.I S, Clerk, 7(K) NU NCC	18.12.2024	Sri.Mohana Krishnan Sr.Clerk Promoted as Head Clerk on 18.12.2024	50 Years test exemption
03	15	854376 Miss.Vandana C NCC Gp HQ Kozhikode	22.01.2025	Sri. Sudheer Kaliyedath, Sr. Clerk Promoted as HC wef 22.01.2025	
04	28	PEN 643510 Sri. Suresh Kumar KR Clerk, 22(K) Bn NCC	01/04/2025	Sri. Madhu.M(Muthar), Senior Clerk retired on 31.03.2025	50 Years test exemption. Rejoined from LWA



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<b>The following promotions are based on the Revised Seniority list as per ref cited 10 above.</b>					
05	57	PEN 364796, Sri.Thulasidharan Nair.G, Clerk, 9 (K) Bn NCC	02/05/2025	Sri. Benny P Francis, Senior Clerk Promoted as HC on 02 May 2025	50 Years test exemption
06	58	PEN 404952, Sri. Madhu K, Clerk, Gp HQ, Kottayam	17/05/2025	Sri.Sahad MP, Sr. Clerk Promoted as HC on 17 May 2025	50 Years test exemption
07	60	PEN 918890 Sri.Alphonse CA, Clerk, 24 (K) Bn NCC	20.05.2025	Sri.Narayanan KP, Sr. Clerk Promoted as HC on 20 May 2025	50 Years test exemption
08	61	PEN 919368 Sri.Roopesh M V, Clerk NCC Directorate(K&L)	01.06.2025	Sri. Suresh Kumar R, Sr. Clerk retired on 31.05.2025	Test qualified wef 11.01.2023
09	62	PEN 921577, Sri. Santhosh Kumar A T, Clerk, GP HQ, EKM	01.06.2025	Sri.Regunathan K, Sr. Clerk retired on 31.05.2025	50 Years test exemption
10	63	Pen 919871 Sri.Shaji M M, Clerk, 18 (K) Bn NCC	01.06.2025	Sri.Vidyadharan Pillai V, Sr. Clerk retired on 31.05.2025	50 Years test exemption
11	64	PEN 752331 Sri.Sunil Lawrance, Clerk, NCC Directorate(K&L)	01.06.2025	Sri.Ancil MR, Sr.Clerk retired on 31.05.2025	45 Years test exemption
12	65	PEN 764282 Sri. Sunil Kumar S, Clerk, 1 (K) Bn NCC	01.06.2025	Sri. Sunil P, Sr.Clerk retired on 31.05.2025	50 Years test exemption
13	66	PEN 920328 Sri. Manoj R, Clerk 1 (K) NU NCC	01.06.2025	Sri.Bhaskaran Nair PS, Sr.Clerk retired on 31.05.2025	Test qualified wef 11.01.2023
14	67	PEN 716856, Sri.Binu MP, Clerk, GP HQ, Kottayam	02.06.2025	Sri.Hussain K K, Sr. Clerk Promoted as H/Clerk on 02.06.2025 (FN)	50 Years test exemption
15	68	PEN 920616 Sri. Radhakrishna Pillai N, Clerk, 1 (K) Girls (I) Coy, Cherthala	09.06.2025	Sri. Pannir Selvan.K, Sr. Clerk Promoted as Jr. Supdt on 09.06.2025 (FN)	50 Years test exemption



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Sl. No	Sl. No in the Clerk Revised Seniority list as on 07 Apr 2025	Name, PEN & Unit	Promotion wef	Occurrence of vacancy	Remarks
16	69	PEN 923660 Sri. Sreekumar TC, Clerk, 17(K) Bn NCC	11.06.2025	Sri.Wilson T. Sr.Clerk Promoted as H/Clerk on 11.06.2025(FN)	50 Years test exemption
17	70	PEN 547252 Sri. Suresh Kumar A B, Clerk, 9 (K) NU NCC	16.06.2025	Sri.Berly Jose, Sr. Clerk Promoted as H/Clerk on 16.06.2025(FN)	50 Years test exemption
18	71	PEN 927852 Sri.Renjith C, Clerk, 23 (K) Bn NCC	17.06.2025	Sri.Vilcent. J, Sr. Clk Promoted as Jr.Suptd on 17.06.2025 (FN)	Provisionally Promoted to Sr.Clerk under the provision of KS&SSR Part II section 13 A (I). If the Indl has not qualified the Depl test within three years from the date of promotion, he will be reverted to Clerk.
19	72	PEN 372535, Sri.Sudev P D, Clerk,GP HQ,EKM	19.06.2025	Sri.Santhosh Kumar R, Sr.Clerk Promoted as H/Clerk On 19.06.2025	50 Years test exemption
20	75	PEN 936183 Sri.Shijulal TT 21(K) Bn NCC	07.07.2025	Sri.Shibiraj KP, Sr.Clerk resigned from service wef 07.07.2025	Test Qualified wef 21.06.2023
21	76	PEN 911718 Sri.Shameer KM Gp HQ, KTYM	23.07.2025	Sri.Sajeev B, Sr.Clerk Promoted as H/Clerk on 23.07.2025	45 Years test exemption

7. Sri. Riyas P.A. (PEN-751890), Senior Clerk, 21(K) Bn NCC, whose date of promotion stands modified, shall be eligible for notional financial benefit only for the period from 05.08.2020 to 01.04.2021.

8. The monetary benefits granted to the employee shall be reviewed in light of this order, and any excess amount, if found drawn, shall be recovered from the incumbent. Necessary entries in this regard shall be recorded in the Service Book of the promotee under proper attestation.

9. The posts presently held by the promotees shall stand upgraded with effect from the date of their promotion. The incumbents who have availed FTBHG by reckoning their military service shall not be eligible for pay fixation under Rule 28A of the Kerala Service Rules (Part I), but shall be eligible for fixation only under Rule 30 of KSR (Part I).

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11. Necessary entries shall be made in the Service Book/e-Service Book of the employees under proper attestation.

12. The following employees, as per the seniority list published vide proceedings cited as 3rd above, but not considered for promotion due to reasons noted against their names:-

S.No	S. No in Seniority List	Name, Designation and Office	Remarks
1	1	Sri. Raji JS, Clerk, 1 (K) Girls Bn NCC	Deptl test not qualified
2	2	Smt Greeshma LS, Clerk, NCC Gp HQ, Tvpm	Deptl test not qualified
3	3	Sri Vinu V, Clerk, 5 (K) NU NCC	Deptl test not qualified
4	4	Sri Arun SB, Clerk, 3(K) Bn NCC	Deptl test not qualified
5	5	Sri Rakesh R Pillai, Clerk, 1 (K) NU NCC	Deptl test not qualified
6	6	Smt Aparna R, Clerk, 3 (K) Girls Bn NCC	Deptl test not qualified
7	7	Sri Akhil Mohan, Clerk, 5 (K) Girls Bn NCC	Deptl test not qualified
8	9	Sri Noovin Jose, Clerk, 5 (K) Naval Unit NCC	LWA
9	10	Sri Arun PS, Clerk, 24 (K) Bn NCC	Deptl test not qualified
10	12	Sri Anish CK, Clerk, GP KLM	Deptl test not qualified
11	41	Sri.Harikumar N, 3(K) Bn NCC	LWA
12	74	Sri.Prasad P	Deptl test not qualified

(sd-xxx)

Offg Additional Director General NCC

To

1. All promotes
2. All GP HQs, Units and SS Coy - Through official website  
Internal: - File, SF, Official website & sections concerned.

**Approved for Issue**



  
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