



**PROCEEDINGS OF  
THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L)  
STATE WING THIRUVANANTHAPURAM  
(Present: - Major General Ramesh Shanmugam G)**

NCC Department -Establishment – Promotion & Posting - Junior Superintendent and Head Clerk – Orders issued.

No. 1016/A1-Est/2025/NCC

Thiruvananthapuram

Dated: 30 Apr 2025

- Read:** -
1. GO(P) No. 3/2017/P&ARD dated 25/02/2017.
  2. GO (P) No. 27/2021/Fin dated 10.02.2021.
  3. This Directorate Proceedings No.10482/A1-Est/2024/NCC dated 02/07/2024.
  4. This Directorate Proceedings No. 004/A3-Est/2023/NCC dated 27/09/2024.
  5. This Directorate Proceedings No. 1016/A1-Est/2025/NCC dated 07/04/2025.

**ORDER**

1. Two vacancy of Junior Superintendent and two vacancy of Head Clerk will arise in this department with effect from 01 May 2025 due to the following retirement:-

Ser No	Name	Current Designation	Occurrence of vacancy due to	Unit
(a)	Sri. Kabeerudeen K S	Junior Superintendent	Retirement wef 30/04/2025. Vacancy wef <b>01/05/2025</b>	3 (K) Air Sqn NCC, Ernakulam
(b)	Sri. Noushad M	Junior Superintendent	Retirement wef 30/04/2025. Vacancy wef <b>01/05/2025</b>	NCC Group HQ Kottayam

- 2 In order to fill up the aforesaid vacancies, the following promotions and postings are ordered in the cadre of Junior Superintendent and Head Clerk:-

- (a) **Sri. Sanal Kumar B (PEN- 396077)**, senior most Head Clerk, NCC Gp HQ, Kozhikode is provisionally promoted as Junior Superintendent in the pay scale of Rs.43400 – 91200/- and is posted to 3 (K) Air Sqn NCC, Ernakulam against the retirement vacancy of Sri. Kabeerudeen K S, Junior Superintendent.
- (b) **Sri. Mohanakrishnan P (PEN- 385387)**, Head Clerk, NCC Gp HQ, Kottayam is provisionally promoted as Junior Superintendent in the scale of pay of Rs.43400 – 91200/- and is posted to NCC Gp HQ, Kottayam against the retirement vacancy of Sri. Noushad M, Junior Superintendent.
- (c) The temporary relinquishment of promotion in the cadre of Head Clerk/Junior Superintendent approved vide this Directorate Proceeding cited 3<sup>rd</sup> above for the period from 01/05/2024 to 30/04/2025 has expired in respect of Sri. **Benny P Francis (PEN-721904)**. The individual is eligible for promotion to the post of Head Clerk/Junior Superintendent and is now provisionally promoted to Head Clerk in the pay scale of Rs. 39300 – 83000/- against



-2-

the vacancy that occurred due to the promotion of Sri. Sanal Kumar B (PEN-396077), Head Clerk as Junior Superintendent and is posted to NCC Group Headquarters, Kottayam in the existing vacancy.

(d) **Sri. Sahad M P (PEN-739029)**, next eligible senior most Senior Clerk, 31 (K) Bn NCC, Kannur (Seniority No.6 as per Proceedings read 4<sup>th</sup> above) is provisionally promoted to Head Clerk in the pay scale of Rs. 39300 – 83000/- in the vacancy that occurred due to the promotion of Sri. Mohanakrishnan P (PEN- 385387), Head Clerk as Junior Superintendent and is posted to NCC Group Headquarters, Kozhikode in the existing vacancy.

3. Necessary entries will be made in the service book of the individuals concerned under proper attestation.
4. TA/DA and joining time are admissible as per rules.
5. All promoted employees will be under probation for a period of one year on duty within a continuous period of two years of service.
6. The actual date of relief / joining duty should be reported to this Directorate immediately.

Sd/-x-x-x-x

**Additional Director General NCC**

To  
Individuals concerned – Through Head of Office  
All NCC Group HQ's, Units & SS Coy NCC  
(Through Official Website)

Internal :-

- (a) File
- (b) A2 Section
- (c) A3 Section
- (d) IT-Cell - for publishing in NCC Dte website
- (e) SF

**Approved for issue**

**SAJIMON M**  
**FEN 385602**  
Administrative Assistant  
NCC Directorate (K&L)  
Thiruvananthapuram-10

