



**PROCEEDINGS OF  
THE OFFG ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L)  
STATE WING THIRUVANANTHAPURAM  
(Present: - Brigadier A Ragesh)**

NCC Department -Establishment – Promotion, Posting & Transfer - Junior Superintendent and Head Clerk – Orders issued.

No. 10482/A1-Est/2024/NCC Thiruvananthapuram Dated: 02 Dec 2024

- Read: -**
1. GO(P) No. 3/2017/P&ARD dated 25/02/2017.
  2. GO (P) No. 27/2021/Fin dated 10.02.2021.
  3. This Directorate Proceedings No. 10482/A1-Est/2024/NCC dated 09/10/2024.
  4. This Directorate Proceedings No. 004/A3-Est/2023/NCC dated 27/09/2024.
  5. 31 (K) Bn NCC, Kannur letter No. 351/E-III dated 08/10/2024.
  6. NCC Group Headquarters, Kollam letter No. 426/1/Est dated 28/11/2024

**ORDER**

1. NCC Group HQ, Kollam vide letter cited 6<sup>th</sup> paper above has reported to this Directorate regarding the demise of Sri. Satheesh Sam Jose, JS(HG) Group Headquarter on 27 Nov 2024(F/N). Consequently, one vacancy of Junior Superintendent and one vacancy of Head Clerk arose in this department with effect from 27 Nov 2024.

2. The following transfer requests has also been received from Junior Superintendents/Head Clerk of this department.

S.No	Name of applicant with unit	Transfer requested to	Grounds	Remarks
(a)	Moncey Alex O John, JS, 1 (K) Girls Bn NCC	NCC Group HQ, Kollam	Last Leg Posing (Retiring wef 31/05/2025)	
(b)	Sri. Johny P, Head Clerk, NCC Group HQ, Kottayam	Any NCC office in Thiruvananthapuram	Last Leg Posting (Retiring wef 31/05/2025)	

3. **Sri. Muralidharan E K** (PEN-740719), Senior Clerk of 31 (K) Bn NCC, Kannur Serial No. 8 of the final seniority list published vide this Directorate order cited 4<sup>th</sup> above has submitted the relinquishment letter for his right to promotion as Head Clerk and Junior Superintendent for a period of two years wef 05/10/2024 vide letter cited 5<sup>th</sup> above under Rules 38 of KS&SSR 1960, the provisions of GO(P) 39/91/P&ARD dated 07/12/1991 and G.O (P) No. 17/2023/P&ARD dated 30/11/2023. Considering his request for permanent relinquishment for right of promotion as Head Clerk and Junior Superintendent for two years from 05/10/2024 is hereby accepted.

4. In order to fill up the aforesaid vacancies, the following promotions in the cadre of JS and HC are ordered with immediate effect :-



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(a) Sri. Johny P, Head Clerk (PEN -385414) NCC Group HQ, Kottayam, the Senior most Head Clerk has been provisionally promoted as Junior Superintendent in the scale of pay of Rs.43400- 91200/- in the vacancy occurred due to the death of Sri. Satheesh Sam Jose, JS(HG).

(b) Sri. Mohanakrishnan P, Senior Clerk (PEN-385387) of 7 (K) Bn NCC, Kollam, the Senior most Senior Clerk has been provisionally promoted to the cadre of Head Clerk in the pay scale of Rs. 39300 – 83000/- against the vacancy occurred on promotion of Sri. Johny P, Head Clerk as Junior Superintendent.

5. The following transfers and postings are ordered to fill the vacancies resulting from the above promotions:-

S.No	Name, Designation, PEN and Present Office	Transferred/Posted to
(a)	Sri. Moncey Alex O John, Junior Superintendent, PEN-385083, 1 (K) Girls Bn NCC, Thiruvananthapuram	NCC Group Headquarters, Kollam
(b)	Sri. Johny P, Head Clerk, PEN -385414, NCC Group HQ, Kottayam	1 (K) Girls Bn NCC, Thiruvananthapuram
(c)	Sri. Mohanakrishnan P, Senior Clerk PEN-385387, 7 (K) Bn NCC, Kollam	NCC Group Headquarters, Kottayam

6. Necessary entries should be made in the service book of the individual concerned under proper attestation.

7. TA/DA and joining time is admissible as per rules.

8. The promote will be under probation for a period of one year on duty within a continuous period of two years of service.

9. The actual date of relief / joining duty should be reported to this Directorate immediately.

Sd/-x-x-x-x

**Offg Additional Director General NCC**

To  
Individuals concerned – Through Head of Office  
All NCC Group HQ's, Units & SS Coy NCC


✓(Through Official Website)

Internal :-

- (a) File
- (b) A2 Section
- (c) A3 Section
- (d) IT-Cell - for publishing in NCC Dte website
- (e) SF

**Approved for issue**



  
**SAJIMON M**  
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NCC Directorate (K&L)  
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