

Tele: 04712721278

NCC Directorate (K&L)
State Wing
Thiruvananthapuram-10

No 909/A3-Est/2023/NCC

29 Jan 2025

From

The Additional Director General NCC

To

All NCC Gp HQs (Through Website)

Sir,

Sub : NCC Establishment- Transfer of Last Grade Employees – Reg.

1. I may invite your attention to the subject cited above, as per the Government guidelines it is explicitly states that the last grade employees may be posted within the same district or as per the individual requirements. General transfer is not applicable for the last grade Servants, but they may be transferred within the district as per administrative necessity vide para 10 (Vii) of G.O(P) No.3/2017/P&ARD dated 25.02.2017 .

2. At present, this Directorate is being carried out the transfer/posting of last grade employees based on the application received from individuals as per their requirement. Transfers will held according to their request. Since last grade employees often remain on long term assignments in the same unit as long as their retirement, it has come to the notice that, the units have been facing many administrative difficulties. The issue has also been reported by some HOOs and also noticed during various administrative visits .Hence all units and Group Headquarters are directed to consolidate and forward a report on the subject matter based on the administrative difficulties if any faced by the units/Gp HQs in retaining last grade employees in long term in a single unit on or before 15 feb 2025.

Yours faithfully,

(Vineesh KS)

Administrative Officer

For Additional Director General NCC

