

**PROCEEDINGS OF**  
**THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L)**  
**STATE WING - THIRUVANANTHAPURAM**  
**( PRESENT : MAJOR GENERAL MANDIP SINGH GILL )**

NCC Dept - Establishment - Appointment of Clerks (Ex-Servicemen only) on Rs. 19000-43600/- (PR) (Revised Rs. 26500-60700/-) in Thiruvananthapuram District - Orders Issued.

No. 7828/A2-Est /2018/NCC Thiruvananthapuram Dated : 16 Sep 2021

Read : Advice letter No. DTC (3) 638/14 dated 25.08.2021 from the District Officer, KPSC District Office, Thiruvananthapuram.

**ORDER**

1. The candidates, whose details given below have been advised by the District Officer, Kerala Public Service Commission, District Office, Thiruvananthapuram as per the letter read above for appointment as Clerk in NCC Department in Thiruvananthapuram District in the pay scale of Rs.19000 - 43600/- (PR) (Revised Rs. 26500 - 60700/-) :-

Advice SI No	Name and address of candidate	Name of Father or guardian	Date of birth	Qualification and experience	Turn of Advice (OC/BC)
1.	<b>VINODKUMAR G</b> SIVADARSANAM, MYLAKKARA.P.O, THIRUVANANTHAPURAM- 695572.	GANGADHARAN PILLAI C	30-05-1975	1. THSLC Xth 2. Ex-Service	<b>OC</b>
2.	<b>REJU S</b> SIVAM, PUTHUKONAM, KADAKKAL.P.O, KOLLAM.	SIVAPRASAD N	06-05-1971	1. SSLC 2. Ex-Service	<b>BC</b>
3	<b>SUNIL KUMAR S</b> REJANI NIVAS, VETTIYARA.P.O, THIRUVANANTHAPURAM- 695603	SURENDRAN PILLAI	10-03-1968	1. THSLC Xth 2. Ex Service	<b>BC</b>
4	<b>MANOJ R</b> NETTARAPUTHEN VEEDU, KUTHIRAKULAM.P.O, VEMBAYAM, THIRUVANANTHAPURAM – 695615.  <b><u>Communication Address</u></b> SL.MANDIRAM, MANDAPAM, VEMBAYAM, THIRUVANANTHAPURAM – 695615.	REGHUNATHAN NAIR K	13-05-1981	1. SSLC 2. Ex Service	<b>OC</b>

2. The candidates shown above are appointed temporarily as Clerk (Ex-Service men only) in the scale of pay of Rs. 9940-16580/- (PR) (Revised Rs. 19000-43600/-) and posted in the office mentioned below against their names in the existing vacancies.

<u>Sl No</u>	<u>Name</u>	<u>NCC Office to which posted</u>
1.	Sri. Vinod Kumar G	3 (K) Bn NCC, Poojapura, Thiruvananthapuram
2.	Sri. Reju S	1 (K) Bn NCC, Varkala
3.	Sri. Sunil Kumar S	1 (K) Bn NCC, Varkala
4.	Sri. Manoj R	1 (K) Naval Unit, Akkulam, Thiruvananthapuram

3. The candidates mentioned above are directed to report before the **Commanding Officer of respective Office mentioned against their name within 15 days** on receipt of this proceedings with necessary documents in original to prove their date of birth, qualifications and Non Creamy Layer Certificate/Community Certificate etc in original as applicable to be produced for verification by the Commanding Officers concerned at the time of joining duty. They are also required to produce a Medical Certificate of health in original from a Govt Medical Officer not below the rank of an Assistant Surgeon having MBBS Degree, failing which they will not be admitted for duty.
4. The appointment of the candidates are temporary under clause (i) of Sub Rule (a) of the Rule 9 of the General Rules of the Kerala State and Subordinate Service Rules 1958 as provided for in Rule 10 (b) of those Rules and also subject to satisfactory report in Police verification later regarding their character and antecedents. The service of the candidates are subject to Rule 3 (c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.
5. Their service will be regularised with effect from the date of their appointment subject to satisfactory verification report from both the Police and KPSC Authorities concerned, and they will be on probation in the cadre of Clerk for a period of two years on duty within a continuous period of three years from the date of joining duty.
6. The Head of Office will obtain the police verification proforma duly filled in by the candidates before they are allowed to join duty. **Original One Time Verification Certificate which includes the scanned image of photo and signature of the candidate is enclosed herewith. The photograph and signature of the candidate may be verified and the fact may be recorded in the One Time Verification Certificate itself. If there is any discrepancy the candidate should not be allowed to join duty and the fact should be reported to this Dte forthwith.** After the candidate is allowed to join duty, a copy of One Time Verification Certificate verified and found acceptable may be kept pasted in his Service Book. The date of joining duty should be reported promptly. The original Non Creamy Layer Certificate may be verified by the Head of office at the time of joining duty for BC/SC/ST candidates only.
7. As per GO (P) No.20/2011/P&ARD dated 30.06.2011, the candidates are also directed to affix their thumb impression on the medical fitness certificate along with an attested copy of photograph. Service book in respect of the individuals may be opened **within one week from date of joining duty. Attested copies of pages of service book containing name, address, thumb impression, signature, personal identification marks and details of appointment (SB Page No.01 to 04)** are to be forwarded to this Dte along with original One Time Verification Certificate duly verified by the Officer Commanding for onward submission to Kerala Public Service Commission.
8. **The candidates should report for duty within 15 days on receipt of this Order, failing which action will be taken to cancel the appointment without further notice. The candidate unable to join duty, such vacancy should be reported alongwith necessary supporting documents as Not joining duty (NJD) vacancy through the OC unit to whom posted.**
9. The units will ensure that any person employed temporarily from employment exchange against these vacancies are terminated from employment immediately.

10. All employees appointed on or after 1/4/2013 should submit application in duplicate to concerned treasury for allotment of Permanent Retirement Account Number (PRAN).

- Note :- 1. The Head of Office will obtain and retain SPARK FORM No.1 duly filled for registering in the SPARK system to obtain Permanent Employment Number (PEN).
2. One Time Verification Certificate of the candidate should also be returned along with the NJD report if any.



Sd/- x x x x x  
Additional Director General NCC

To :-

Sri. **Vinod Kumar G** - By Registered Post with AD  
Sivadarsanam, Mylakkara.P.O,  
Thiruvananthapuram-695572.

Sri. **Reju S** - By Registered Post with AD  
Sivam, Puthukonam,  
Kadakkal.P.O, Kollam.

Sri. **Sunil Kumar S** - By Registered Post with AD  
Rejani Nivas, Vettiyara.P.O,  
Thiruvananthapuram-695603.

Sri. **Manoj R** - By Registered Post with AD  
SL. Mandiram,  
Mandapam, Vembayam,  
Thiruvananthapuram-695615.

The Commanding Officer  
3 (K) Bn NCC, Poojapura,  
Thiruvananthapuram.  
(With Original OTV Certificate) - By Registered Post

The Commanding Officer  
1 (K) Bn NCC, Varkkala.  
(With Original OTV Certificate) - By Registered Post

The Officer Commanding  
1 (K) Naval Unit, Akkulam,  
Thiruvananthapuram.  
(With Original OTV Certificate) - By Registered Post

NCC Group Headquarters,  
Thiruvananthapuram - 691009.

The District Officer,  
KPSC, Thiruvananthapuram.

Approved for Issue

**ASHOK KUMAR**  
PEN : 385270  
Administrative Assistant  
NCC Directorate (K&L)  
Thiruvananthapuram - 10

Internal :-

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A3/IT-Cell/ File/ SF