

**PROCEEDINGS OF
THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L),
STATE WING, THIRUVANANTHAPURAM
(PRESENT: MAJOR GENERAL ALOK BERI)**

NCC Establishment – Appointment of Last Grade Servant (Chowkidar Gr II) (Ex-Servicemen Only) on Rs. 23000-50200/- in NCC Directorate (K&L) Thiruvananthapuram, HQ vacancy - orders issued.

5034/A2/II-Est/2020/NCC

Thiruvananthapuram

Dated 10 Nov 2022

Ref : Letter No. C5 (3) 3796/17 dated 20.08.2022 from the District Officer, KPSC, District Office, Kannur (HQ vacancy).

ORDER

1. The candidate, whose details are given below was advised by the District Officer, Kerala Public Service Commission, District Office, Kannur as per the letter read above for appointment as Last Grade Servant (Chowkidar Gr II) in NCC Directorate (K&L) Thiruvananthapuram, HQ vacancy in the scale of pay Rs. 23000-50200/-.

Adv Sl.No	Name and Address of Candidate	Name of Father or guardian	Date of Birth	Qualification and experience	Turn of Advice (OC/BC turn)
1	VIMAL RAJ A SARASWATHY VILASOM THOTTAVARAM PERUMKADAVILA P O TRIVANDRUM 695124 (HINDU NADAR)	APPU K	16.05.1979	1) SSLC 2) Ex- Servicemen (1 Years)	Reservation Turn

2. The candidate shown above is appointed temporarily as **LGS (Chowkidar Gr II)** on the scale of pay Rs. 23000-50200/- and is posted in **NCC Directorate (K&L), State Wing, Vazhuthacaud, Thiruvananthapuram** in the existing vacancy.

3. The above mentioned candidate is directed to report to the **Administrative Officer, NCC Directorate (K&L), State Wing, Thiruvananthapuram within 15 days** on receipt of this proceedings with necessary documents in original to prove date of birth, qualifications etc. In case of candidate whose community is noted in the appointment order, his prescribed community certificate/Non – Creamy Layer Certificate as applicable are to be produced. Candidate is also required to produce a **Medical Certificate as prescribed in GO (P) No.20/2011/P&ARD dated 30.06.2011** in original from a Medical Officer not below the rank of an Assistant Surgeon having MBBS Degree and two character certificates from Gazetted officers, failing which he will not be admitted for duty.

4. The appointment of the candidate is temporary under Rule 9 (a) (i) of the General Rules of the Kerala State and Subordinate Service Rules 1958 as provided in the Rule 10 (b) of the above rules and also subject to satisfactory report on Police verification later regarding their character and antecedents. The service of the candidate is subject to Rule 3 (c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

5. The candidate will be on probation in the cadre of LGS (Chowkidar Gr II) for a period of one year on duty within a continuous period of three years from the date of joining duty.

6. The Head of Office concerned should obtain Police verification proforma (available with NCC website) duly filled in by the candidate before he is allowed to join duty. **The One Time Registration certificate (in original) of the candidate is also enclosed** for verification of photograph and signature of the candidate and the fact should be recorded on the identification certificate itself. If there is any discrepancy the candidate should not be allowed to join duty and the fact should be reported forthwith. The original community certificate/Non - creamy layer certificate as applicable should be verified at the time of joining duty. The head of office concerned is also directed to verify the original advice memo issued to the candidate from KPSC District Office, Kannur at the time of joining duty. **The date of joining duty should be reported promptly.**

7. The candidate is also directed to affix their thumb impression on the medical fitness certificate along with an attested copy of photograph as per GO (P) No. 20/2011/P&ARD dated 30.06.2011. As per GO (P) No. 118/2021/Fin dated 17.08.2021, e-Service book is mandatory for the employee who enter in service on or after 01.01.2021. Physical Service book opened (if any) shall stand cancelled. The e-Service Book of the individual should be opened within one week from the date of joining duty. **As directed by KPSC, Thiruvananthapuram in letter No. AA&VWI-I/1/2020-KPSC dated 14.12.2021, the Proforma including personal memorandum and service details (proforma available with NCC website) of the incumbent furnished by the office concerned with proper attestation of the head of office, should be forwarded instead of attested copies of page No 1 to 4 of service book for service verification which being held by KPSC. Original One Time Verification Certificate duly verified and after recording verification details and necessary entries is to be forwarded to this Directorate for onward submission to Kerala Public Service Commission.**

8. **The candidate should report for duty within 15 days on receipt of this order, failing which action would be taken to cancel the appointment without further notice.**

9. All employees appointed on or after 01.04.2013 should submit application in duplicate to concerned treasury for allotment of Permanent Retirement Account Number (PRAN).

Note: - 1. The Head of Office will obtain SPARK FORM No 1 duly filled for registering SPARK system to obtain Permanent Employment Number (PEN).

2. Identification certificate should also be returned along with the **NJD report if any.**

Sd/-xxxxx
Additional Director General NCC

To
VIMAL RAJ A
SARASWATHY VILASOM
THOTTAVARAM
PERUMKADAVILA P O
TRIVANDRUM 695124

By Registered Post with AD

NCC Directorate(K&L)
Thiruvananthapuram
(Original Identification
Certificate enclosed)

The District Officer,
KPSC District Office,
Kannur



Approved for Issue

Copy to:- File/ A3/SF/website/CC

[Signature]
SAJIMON M
PEN 385692
Administrative Assistant
NCC Directorate (K&L)
Thiruvananthapuram-10