

**PROCEEDINGS OF  
THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L),  
STATE WING, THIRUVANANTHAPURAM  
(PRESENT: MAJOR GENERAL ALOK BERI)**

NCC Establishment – Appointment of Chowkidar Gr.II/Lascar Gr-II (Ex-Servicemen only) on Rs 23000-50200/-in NCC Department in Ernakulam District - orders issued.

2619/A2/II-Est/2019/NCC

Thiruvananthapuram

Dated 12 May 2023

Read : - KPSC District Office, Ernakulam, Advice No E II (3) 1282/2017 dated 13.03.2023.

**ORDER**

1. The candidates, whose details are given below was advised by the District Officer, Kerala Public Service Commission, District Office, Ernakulam as per the letter read above for appointment as Chowkidar Gr.II/Lascar Gr-II (Ex-Servicemen only) in NCC Department, Ernakulam District in the scale of pay of Rs 23000-50200/-.

Advice SI.No	Name and Address of Candidate	Name of Father or Guardian	Date of Birth	Qualification and experience	Turn of Advice (OC/Res)
1	<b><u>CHOWKIDAR GR-II</u></b> SHALIN K BABU KOZHUPPATTU, CHENDAMANGALAM P O. KARIMPADAM, ERNAKULAM – 683512  (EZHAVA)	BABU P K	31.08.1977	1) SSLC 2) Ex-Serviceman	OC TURN
2	<b><u>LASCAR GR-II</u></b> VINEESH VISWAM THOPPIL HOUSE, KOLLASSERY ROAD, PALLURUTHY, ERNAKULAM – 682006  (EZHAVA)	VISWAMBHARAN T K	18.12.1983	1) SSLC 2) Ex-Serviceman	RES TURN

2. The candidates shown below are appointed temporarily on scale of pay of Rs 23000-50200/- and are posted in the office noted below against their names in the existing vacancy.

S/No	Name	Post	NCC Unit Which Posted
1	SHALIN K BABU	Chowkidar Grade-II	3(K) Air Sqn NCC, Kochi
2	VINEESH VISWAM	Lascar Grade-II	7(K) Naval Unit NCC, Ernakulam

3. The above mentioned candidates are directed to report to the respective **Commanding Officers** of the office concerned within **15 days** on receipt of this proceedings with necessary documents in original to prove date of birth, qualifications etc. In case of candidate whose community is noted in the appointment order, his prescribed community certificate/ Non – Creamy Layer Certificate as applicable also are to be produced. Candidate is also required to produce a **Medical Certificate as prescribed in GO (P) No.20/2011/P&ARD dated 30.06.2011** in original from a

Medical Officer not below the rank of an Assistant Surgeon having MBBS Degree and two character certificates from Gazetted Officers, failing which he will not be admitted for duty.

4. The appointment of the candidates are temporary under Rule 9 (a) (i) of the General Rules of the Kerala State and Subordinate Service Rules 1958 as provided in the Rule 10 (b) of the above rules and also subject to satisfactory report on Police verification later regarding their character and antecedents. The service of the candidates is subject to Rule 3 (c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

5. The candidates will be on probation in the cadre of Chowkidar Grade-II/Lascar Grade-II for a period of one year on duty within a continuous period of three years from the date of joining duty.

6. The Head of Office concerned should obtain Police verification proforma (available with NCC website) duly filled in by the candidate before he is allowed to join duty. **The One Time Registration certificate (in original) of the candidate is also enclosed** for verification of photograph and signature of the candidate and the fact should be recorded on the identification certificate itself. If there is any discrepancy the candidates should not be allowed to join duty and the fact should be reported forthwith. The original community certificate/ Non creamy layer certificate as applicable should be verified at the time of joining duty. The Head of Office concerned is also directed to verify the original advice memo issued to the candidate from KPSC District Office, Ernakulam at the time of joining duty. **The date of joining duty should be reported promptly.**

7. The candidates are also directed to affix the thumb impression on the medical fitness certificate along with an attested copy of photograph as per GO (P) No.20/2011/P&ARD dated 30.06.2011. As per GO (P) No. 118/2021/Fin dated 17.08.2021, e-Service book is mandatory for those employees entered in service on or after 01.01.2021. Physical Service Book opened (if any) shall stand cancelled. The e-Service Book of the individual should be opened within one week from the date of joining duty. **As directed by KPSC, Thiruvananthapuram in letter No AA&VW I-1/1/2020-KPSC dated 14.12.2021, the proforma including personal memorandum and service details (proforma available with NCC website) of the incumbent furnished by the office concerned with proper attestation of the head of office, should be forwarded for service verification being conducted by KPSC. Original One Time Verification Certificate duly verified and after having recorded verification details and necessary entries is to be forwarded to this Directorate for onward submission to Kerala Public Service Commission.**

8. The candidates should report for duty within **15 days** on receipt of this order, failing which action would be taken to cancel the appointment without further notice. If the candidates are unable to join duty, such vacancy should be reported along with necessary supporting documents as 'Not Joining Duty vacancy' through the OC Unit concerned.

9. All employees are appointed on or after 01.04.2013 should submit application in duplicate to treasury concerned for allotment of Permanent Retirement Account Number (PRAN).

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Note: - 1. The Head of Office will obtain SPARK FORM No 1 duly filled for registering SPARK system to obtain Permanent Employment Number (PEN).

2. One Time Registration Certificate of the candidate should also be returned along with the **NJD report if any**.
3. The direction regarding Joining Duty report should strictly be complied with.

Sd/- xxxxxx  
Additional Director General NCC

To

SHALIN K BABU  
KOZHUPPATTU,  
CHENDAMANGALAM P O  
KARIMPADAM,  
ERNAKULAM – 683512

VINEESH VISWAM  
THOPPIL HOUSE,  
KOLLASSERY ROAD,  
PALLURUTHY,  
ERNAKULAM – 682006

By Registered post with AD

Copy to:-

1. The Commanding Officer  
3(K) Air Sqn NCC,  
Kochi  
(OTR No. PCN: 170001308)
2. The Commanding Officer  
7(K) Naval Unit NCC  
Ernakulam  
(OTR No. PCN: 200009878)

By Registered Post  
(Original Verification Certificate enclosed)

3. KPSC, Ernakulam
4. NCC GP HQ, Ernakulam

Approved for Issue



**SREEJITH.R**  
PEN384880  
Senior Superintendent  
NCC Directorate (K&L)

Internal: - File/IT for website/A3/ SF/CC

