

PROCEEDINGS OF
THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L)
STATE WING - THIRUVANANTHAPURAM
(PRESENT : MAJOR GENERAL ALOK BERI)

NCC Dept - Establishment - Appointment of Clerk in respect of Sri. Jayaraj M (Ex-Servicemen only) on Rs.19000-43600/- (PR) (Revised Rs. 26500-60700/-) in Palakkad District - Orders Issued.

No. 3713/A2-Est /2018/NCC Thiruvananthapuram Dated : **19 Jun 2023**

Read : Advice letter No. P IV (I) 06/2021 dated 20.05.2023 from the District Officer, KPSC District Office, Palakkad.

ORDER

1. The candidate, whose details given below has been advised by the District Officer, Kerala Public Service Commission, District Office, Palakkad as per the letter read above for appointment as Clerk in NCC Department at Palakkad District in the pay scale of Rs.19000-43600/- (PR) (Revised Rs. 26500-60700/-) :-

Advice SI No	Name and address of candidate	Name of Father or guardian	Date of birth	Qualification and experience	Turn of Advice (OC/BC)
1.	JAYARAJ M CHARUVILA THEKKETHIL, KADAMPANAD, PATHANAMTHITTA, PIN - 691552. (HINDU - VISWAKARMA)	MONI A	30-05-1980	1. SSLC 2. Ex-Servicemen (20 years)	RESERVATION TURN

2. The candidate shown above is appointed temporarily as Clerk (Ex-Service men only) in the scale of pay of Rs. 19000-43600/- (PR) (Revised Rs. 26500-60700/-) and is posted at the office of **28 (K) Bn NCC, Ottapalam** in the existing vacancy.

3. The candidate mentioned above is directed to report before the **Commanding Officer, 28 (K) Bn NCC, Ottapalam within 15 days** on receipt of this proceedings with necessary documents in original to prove his date of birth, qualifications, advice memo and Non creamy layer certificate etc as per GO (P) No. 20/2011/P&ARD dated 30.06.2011. He is also required to produce a Medical Certificate in original from a Government Medical Officer not below the rank of an Assistant Surgeon having MBBS Degree, failing which he will not be admitted for duty.

4. The appointment of the candidate is temporary under clause (i) of Sub Rule (a) of the Rule 9 of the General Rules of the Kerala State and Subordinate Service Rules 1958 as provided for in Rule 10 (b) of those Rules and also subject to satisfactory report in Police verification later regarding his character and antecedents. The service of the candidate is subject to Rule 3 (c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

5. His service will be regularized with effect from the date of his appointment subject to satisfactory verification report from both the Police and KPSC Authorities concerned. He will be on probation in the cadre of Clerk for a period of two years on duty within a continuous period of three years from the date of joining duty.

Contd..... 2/-

6. The Head of Office will obtain the police verification proforma duly filled in by the candidate before he is allowed to join duty. **Original One Time Verification Certificate which includes the scanned image of photo and signature of the candidate is enclosed herewith. The photograph and signature of the candidate may be verified and the fact may be recorded in the One Time Verification Certificate itself. If there is any discrepancy the candidate should not be allowed to join duty and the fact should be reported to this Directorate forthwith.** After the candidate is allowed to join duty, a copy of One Time Verification Certificate verified and found acceptable may be kept pasted in his Service Book. The date of joining duty should be reported promptly.

7. As per GO (P) No.20/2011/P&ARD dated 30.06.2011, the candidate is also directed to affix their thumb impression on the medical fitness certificate along with an attested copy of photograph. The e-service book in respect of the individual should be opened **within one week from the date of joining duty. As directed by KPSC, Thiruvananthapuram in letter No AA&VW I-II/1/2020-KPSC dated 14.12.2021, the proforma including personal memorandum and service details (proforma available with NCC website) of the incumbent furnished by the office concerned with proper attestation of the head of office, should be forwarded instead of attested copies of page No1 to 4 of service book for service verification which being held by KPSC. Original One Time Verification Certificate duly verified and after recording verification details and necessary entries to be forwarded to this Directorate for onward submission to Kerala Public Service commission.**

8. **If the candidate fails to report for duty within 15 days on receipt of this Order, action will be taken to cancel the appointment without further notice.**

9. The unit will ensure that any person employed temporarily from employment exchange against this vacancy is terminated from employment immediately.

10. All employees appointed on or after 1/4/2013 should submit application in duplicate to treasury concerned for allotment of Permanent Retirement Account Number (PRAN).

- Note :-
1. The Head of Office will obtain and retain SPARK FORM No.1 duly filled for registering in the SPARK system to obtain Permanent Employment Number (PEN).
 2. One Time Verification Certificate of the candidate should also be returned along with the NJD report if any.

Sd/- x x x x x
Additional Director General NCC

To :-

Sri. Jayaraj M
Charuvila Thekkethil,
Kadampanad,
Pathanamthitta – 691552. - Registered Post with AD

28 (K) Bn NCC,
Ottapalam. - Registered Post
(With original OTV Certificate No 220005488)

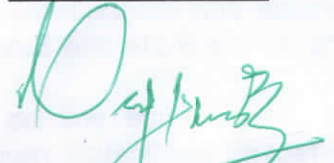
NCC Group HQ,
Kozhikode

The District Officer,
KPSC District Office, Palakkad

Internal :-
A3/IT-Cell/ SF/File



Approved for Issue


SAJIMON M
PEN 385602
Administrative Assistant
NCC Directorate
Thiruvananthapuram - 10