

**PROCEEDINGS OF  
THE OFFG ADDITIONAL DIRECTOR GENERAL NCC  
NCC DIRECTORATE (K&L), STATE WING, THIRUVANANTHAPURAM**

**(PRESENT: BRIG A RAGESH)**

NCC Department – By transfer appointment from Low Paid Employees to the post of LD Typist in the scale of pay of Rs. 26500-60700/- - Orders issued.

No. 1243/A2-III/Est/2024/NCC

Thiruvananthapuram

Dated: 14 Mar 2025

- Read: -
1. GO (P) No 01/2014/P&ARD dated 03.01.2014
  2. GO (P) No 21/2014/P&ARD dated 19.07.2014
  3. GO (P) No 16/2015/P&ARD dated 28.05.2015
  4. GO (P) No 19/2015/P&ARD dated 20.06.2015
  5. GO (P) No 4/2020/P&ARD dated 22.01.2020
  6. Higher Education (A) Department letter No. A2/188/2020/H.Edn dated 10.12.2020
  7. Higher Education (A) Department letter No. A2/124/2021/H.Edn dated 02.09.2021
  8. Higher Education (A) Department letter No. A2/157/2021/H.Edn dated 04.10.2021
  9. This Directorate Proceedings No.1243/A2-III/Est/2024/NCC dated 15.05.2024
  10. This Directorate Proceedings of even No dated 29.04.2024
  11. This Directorate letter No. 0114/A2-Est/LPE/2024/NCC dated 09.12.2024
  12. This Directorate letter No. 1243/A2-III/Est/2024/NCC dated 23.01.2025
  13. This Directorate Proceedings No. 1243/A2-III/Est/2024/NCC dated 04.03.2025

**ORDER**

1. Based on the references cited 1<sup>st</sup> to 8<sup>th</sup> paper above, this Directorate invited applications for by transfer appointment to the post of LD Typist from eligible low paid employees vide letter read as 11<sup>th</sup> paper above. The final seniority list was published vide proceedings read as 13<sup>th</sup> paper above.

2. The vacancy for 'by transfer' appointment from low paid employee to the post of LD Typist arose due to the retirement of Sri. Suresh Kumar P, LDT of 3(K) BN NCC, Poojappura on 28.02.2025. He was appointed through 'by transfer' appointment process. The current vacancy position is as follows: -

Sl.No	Designation	Cadre strength fixed for state wise	No of existing employees who has already appointed By Transfer	No of existing vacancy
1.	LD Typist	02	01	01

3. Based on the final seniority list, the senior most eligible Low Paid Employees published vide proceedings read as 13<sup>th</sup> paper above is hereby appointed as LD Typist under by transfer appointment in the scale of pay of Rs. 26500-60700/-. The details are as follows: -

Sl. No	Name, PEN, Designation & Unit	DOB	Qualification	Sl.No in the Seniority list	Posted to Unit
1.	Sri. Shajahan B, PEN- 716150 Lascar Grade- I 3(K) Bn NCC, Poojappura	03.04.1970	16 years of service as clerk in Indian Army (considered as sufficient qualification for the post)	01	1(K) Girls Bn NCC Sasthamangalam

4. He will be on probation in the cadre of LD Typist for a period of two year on duty within a continuous period of three years from the date of joining duty as LD Typist as per para 4 (I) of GO (P) No 17/2018/P&ARD dated 27 Dec 2018.
5. The Head of office shall verify his original educational qualification certificates.
6. Necessary entries should be made in the Service Book of the incumbent under proper attestation. The date of joining should be intimated. The head of Office is requested to relieve the above employee within 15 days to enable him to assume duty in the appointed post.
7. The relieving and joining of the above employee should be reported to this office.

**Sd/-xxx**

**Offg Additional Director General NCC**

Copy To:-

1. Individual Concerned (Through Head of Office)
2. The Commanding Officer, 1(K) Girls Bn NCC, Sasthamangalam
3. 3(K) Bn NCC, Poojappura
4. All NCC Group Headquarters and Units- Through Official Website.

**Approved for issue**



*Sajimon M*  
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