

**PROCEEDINGS OF  
THE ADDITIONAL DIRECTOR GENERAL NCC, NCC DIRECTORATE (K&L)  
STATE WING - THIRUVANANTHAPURAM  
( PRESENT : MAJOR GENERAL MANDIP SINGH GILL )**

NCC Dept - Establishment - Appointment of Clerks (Ex-Servicemen only) on Rs.9940-16580/-(PR) (Revised Rs. 19000-43600/-) in Kozhikode District - Orders Issued.

No. 4665/A2-Est /2018/NCC

Kozhikode

Dated : 09 Aug 2020

Read : Advice letter No. D II (3) 01/2019 dated 07.08.2020 from the District Officer, KPSC District Office, Kozhikode.

**ORDER**

1. The candidates, whose details given below have been advised by the District Officer, Kerala Public Service Commission, District Office, Kozhikode as per the letter read above for appointment as Clerk in NCC Department in Kozhikode District in the pay scale of Rs.9940-16580/- (PR) (Revised Rs. 19000-43600/-) :-

SI No	Name and address of candidate	Name of Father or guardian	Date of birth	Qualification and Experience	Turn of Advice
1.	<b>AJAY KUMAR R</b> PANTHAKKALMEDU HOUSE, THENKURRISSI, PALAKKAD-678671. (EZHAVA)	RAMACHANDRAN A	26-05-1978	1. SSLC 2..Ex Serviceman 15 years Service.	RESERVATION TURN
2.	<b>SACHITHANANDAN P T</b> MADHAVAM, PORUR, MALAPPURAM-679339.	THEYYUNNI NAIR T	31-05-1969	1. SSLC 2..Ex Serviceman 20 years Service.	OC TURN

2. The candidates shown above are appointed temporarily as Clerk (Ex-Service men only) in the scale of pay of Rs. 9940-16580/-(PR) (Revised Rs. 19000-43600/-) and posted in the office mentioned below against their names in the existing vacancies.

SI No	Name	NCC Office to which posted
1.	Ajay Kumar R	9 (K) Girls Bn NCC, NCC Complex, West Hill, Kozhikode.
2.	Sachithanandan P T	NCC Group HQ, NCC Complex, West Hill, Kozhikode.

3. The candidates mentioned above are directed to report before the **Group commander/Head of the Units mentioned against their name within 15 days** on receipt of this proceedings with necessary documents in original to prove their date of birth, qualifications certificate and KPSC Advice Memo etc as per GO (P) No.20/2011/P&ARD dated 30.06.2011 for verification by the Group Commander/Commanding Officers concerned at the time of joining duty. They are also required to produce a Medical Certificate of health in original from a Government Medical Officer not below the rank of an Assistant Surgeon having MBBS Degree, failing which they will not be admitted for duty.

4. The appointment of the candidates are temporary under clause (i) of Sub Rule (a) of the Rule 9 of the General Rules of the Kerala State and Subordinate Service Rules 1958 as provided for in Rule 10 (b) of those Rules and also subject to satisfactory report in Police verification later regarding his character and antecedents. The service of the candidate is subject to Rule 3 (c) of the General Rules of the Kerala State and Subordinate Service Rules 1958.

5. Their service will be regularised with effect from the date of their appointment subject to satisfactory verification report from both the Police and KPSC Authorities concerned, and he will be on probation in the cadre of Clerk for a period of two years on duty within a continuous period of three years from the date of joining duty.

6. The Head of Office will obtain the police verification proforma duly filled in by the candidates before they are allowed to join duty. **Original One Time Verification Certificate which includes the scanned image of photo and signature of the candidates are enclosed herewith. The photograph and signature of the candidate may be verified and the fact may be recorded in the One Time Verification Certificate itself. If there is any discrepancy the candidate should not be allowed to join duty and the fact should be reported to this Dte forthwith.** After the candidate is allowed to join duty, a copy of One Time Verification Certificate verified and found acceptable may be kept pasted in his Service Book. The original Non Creamy Layer Certificate/ Community Certificate as applicable may be verified at the time of joining duty. The date of joining duty should be reported promptly.

7. As per GO (P) No.20/2011/P&ARD dated 30.06.2011, the candidates are also directed to affix their thumb impression on the medical fitness certificate along with an attested copy of photograph. Service book in respect of the individual may be opened **within one week from date of joining duty. Attested copies of pages of service book containing name, address, thumb impression, signature, personal identification marks and details of appointment (SB Page No.01 to 04)** are to be forwarded to this Dte along with original One Time Verification Certificate duly verified by the Group Commander for onward submission to Kerala Public Service Commission.

8. **The candidates should report for duty within 15 days on receipt of this Order, failing which action will be taken to cancel the appointment without further notice.**

9. The Group Commander, NCC Group Headquarters Kozhikode will ensure that any person employed temporarily from employment exchange against this vacancy is terminated from employment immediately.

10. All employees appointed on or after 1/4/2013 should submit application in duplicate to concerned treasury for allotment of Permanent Retirement Account Number (PRAN).

Note: - 1. The Head of Office will obtain and retain SPARK FORM No.1 duly filled for registering in the SPARK system to obtain Permanent Employment Number (PEN).

2. One Time Verification Certificate of the candidate should also be returned along with the NJD report if any.



Sd/- x x x x x  
Additional Director General NCC

To :-

Sri. **Ajay Kumar R** - By Registered Post with AD  
Sri. **Sachithanandan P T** - By Registered Post with AD

The Group Commander  
NCC Gp HQ, Kozhikode  
(with **Original OTV** Certificate) - By Registered Post.

The Commanding Officer  
9 (K) Girls Bn NCC, Kozhikode  
(with **Original OTV** Certificate) - By Registered Post.

The District Officer,  
KPSC District Office, Kozhikode.

**Approved for Issue**

**DIVYA SURESH**  
PEN384951  
Junior Superintendent  
Establishment - A  
NCC Directorate (K&L)

Internal :-  
A3/IT-Cell/ File/ SF